



Mangal Steel Enterprises Ltd.

CIN: L27109WB1981PLC033969

248 Grand Trunk Road (North), Salkia, Howrah - 711106

NOTICE TO MEMBERS

NOTICE is hereby given that the **41st ANNUAL GENERAL MEETING** of **MANGAL STEEL ENTERPRISES LIMITED** will be held on Thursday, September 29, 2022 at 1:30 P.M. at its registered office at 248. G.T Road (N), Salkia, Howrah - 711106, to transact the following businesses:

ORDINARY BUSINESS:

1. To consider and adopt the Audited Standalone Financial Statements of the Company for the Financial Year ended 31 March 2022 together with the Report of the Directors and Auditors thereon.
2. To consider and adopt the Audited Consolidated Financial Statements of the Company for the Financial Year ended 31 March 2022 together with the Report of the Auditors thereon.
3. To Re-appoint Mrs. Usha Garodia (DIN: 00838971), who retires by rotation at this meeting and being eligible, offers herself for re-appointment.

SPECIAL BUSINESS

Ordinary Resolution

4. TO CONSIDER AND APPROVE APPOINTMENT OF M/S G.P AGARWAL & CO., CHARTERED ACCOUNTANTS (FRN: 302082E) AS STATUTORY AUDITOR OF THE COMPANY FOR SINGLE TERM OF 5 YEARS AND TO FIX THEIR REMUNERATION

To consider and if thought fit, to pass with or without modification(s), the following resolutions as an ordinary Resolutions:

"RESOLVED THAT pursuant to the provisions of the Section 139,141,142 and all other applicable provisions, if any of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment (s) thereof for the time being in force and pursuant to the recommendations of the Audit Committee and the Board of Directors of the Company, approval of the Members of the Company be and is hereby accorded for appointment of **M/s G.P Agarwal & Co.** (Firm Registration No. 302082E), Chartered Accountants as Statutory Auditors of the Company in place of **M/s Agrawal Subodh & Co. (Firm Registration No. 319260E)**, the retiring statutory auditor of the company for a single term of five consecutive years, to hold office from the conclusion of this 41st Annual General Meeting ("AGM") till the conclusion of the 46th AGM to be held in the year 2027, at a remuneration to be decided by the Board of Directors of the Company (or any committee thereof) in consultation with the Auditors.

Corporate Identification Number : L27109WB1981PLC033969

Regd. Office & Works : 248, G.T. Road (N), Salkia, Howrah - 711 106, India

Phone : (91-33) 2655-8331 (3 Lines), Fax : (91-33) 2655-0468, E-mail : msel@steelmangal.com, Website : www.steelmangal.com

Works : 15/1, F Road, Belgachia, Howrah - 711 105

Admn. Office : 1, Old Court House Corner, (4th Floor), Kolkata - 700 001, Phone : (91-33) 2230-5331



"FURTHER RESOLVED THAT Mr. Adarsh Garodia (DIN: 00912347), Managing Director & CEO, and Mrs. Usha Garodia (DIN: 00838971), Whole – time Director of the company be and are hereby severally authorized to do all such act, deeds and things to give effect to this resolution."

SPECIAL RESOLUTION:

5. TO REGULARIZE THE APPOINTMENT OF MR. ANIL KISHOR SINGHANIA (DIN: 00953677) AS A NON- EXECUTIVE DIRECTOR OF THE COMPANY

To consider and, if thought fit, to pass with or without modification(s), the following resolution as a **SPECIAL RESOLUTION:**

"RESOLVED THAT pursuant to the provisions Section 161 read with relevant rules of the Companies (Appointment and Qualification of Directors) Rules 2014 and all other applicable provision of the Companies Act 2013 ("the Act") and (including any statutory modification(s) or re-enactment thereof for the time being in force and Article of Association of the Company, Mr. Anil Kishor Singhania (DIN: 00953677) who was appointed as an **"Additional director"** of the company with effect from July 30, 2022 by the board of Directors and as recommended by Nomination and remuneration Committee and who holds office up to the date of the 41st Annual General Meeting, be and is hereby appointed as a Non-Executive (Category -: Non - Independent) Director of the Company, whose office shall be liable to retire by rotation."

"RESOLVED FURTHER THAT for the purpose of giving effect to this resolution, the Board of Directors of the Company be and is hereby severally authorized, on behalf of the Company, to do all acts, deeds, matters and things as deem necessary, proper or desirable and to sign and execute all necessary documents, applications and returns for the purpose of giving effect to the aforesaid resolution along with filing of necessary e-form with the Registrar of Companies, West Bengal."

6. To RE-APPOINT OF SHRI ADARSH GARODIA (DIN: 00912347) AS MANAGING DIRECTOR & CEO OF THE COMPANY FOR A FURTHER PERIOD OF 3 YEARS

To consider and if thought fit, to pass with or without modification(s), the following resolutions as an **Special Resolutions:**

"RESOLVED THAT pursuant to provisions of sections 196, 197, 198, 203 and all other applicable provisions, if any, of the Companies Act, 2013 ("the Act") read with Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force) read with Schedule V of the Companies Act, 2013, and as recommended/approved by Nomination and Remuneration Committee and the board directors at their respective meeting, approval of the member be and is hereby accorded for the re-appointment of Mr. Adarsh Garodia (DIN: 00912347) as the **"Managing Director & CEO"** of the Company for a period of three years with effect from June 3, 2023 to June 02, 2026 upon the terms and conditions including remuneration payable to him as set out in the explanatory statement annexed to the Notice convening this meeting, with liberty to the Board to alter and vary the terms and conditions of the said appointment including remuneration in such manner as may be agreed between the Board and Mr. Adarsh Garodia.



“RESOLVED FURTHER THAT the Board of Directors (including its Committee thereof) be and is hereby authorised to revise the remuneration of Mr. Adarsh Garodia from time to time to the extent the Board of Directors may deem appropriate, provided that such revision is within the overall limits of the managerial remuneration as prescribed under the Companies Act, 2013 read with Schedule V thereto, and/or any guidelines prescribed by the MCA from time to time.”

“RESOLVED FURTHER THAT the Board of Directors of the Company (including its Committee thereof) and / or Company Secretary of the Company, be and are hereby authorised to do all such acts, deeds, matters and things as may be considered necessary, desirable or expedient to give effect to this resolution.”

7. CONTINUATION OF PAYMENT OF REMUNERATION OF SMT. USHA GARODIA (DIN: 00838971), WHOLE- TIME DIRECTOR OF THE COMPANY AS PER SCHEDULE V OF THE COMPANIES ACT, 2013 FOR A PERIOD OF 3 YEARS

To consider and if thought fit, to pass with or without modification(s), the following resolutions as an **Special Resolutions**:

“RESOLVED THAT in supersession of all earlier resolution passed in this regard and pursuant to Section 196, 197 read with Schedule V of the Companies Act, 2013 and all other applicable provisions of the Companies Act, 2013 and the Companies (Appointment & Remuneration of Managerial Personnel) Rules 2014 (Including any statutory modification or reenactment(s) thereof for the time being in force) and as recommended/approved by Nomination and Remuneration Committee and Board in its meeting, the approval of members be and are hereby accorded for continuation of payment of remuneration of Smt. Usha Garodia as per PART –II of Schedule V of the Companies Act, 2013 for a period of 3 (three) years w.e.f October 01, 2022 to September 30, 2025 with liberty and authority to the Board of Directors (including any committee thereof) to alter and vary the remuneration in consultation with the Board (including any committee thereof) and Smt. Usha Garodia.

“RESOLVED FURTHER THAT the Board of Directors of the Company (including its Committee thereof) and / or Company Secretary of the Company, be and are hereby authorised to do all such acts, deeds, matters and things as may be considered necessary, desirable or expedient to give effect to this resolution.”

ORDINARY RESOLUTION:

8. Approval of Related party Transactions for this year:

To consider and, if thought fit, to pass, with or without modification(s), the following Resolution as an Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Section 188 and all other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Meetings of Board and its Powers) Rules, 2014 and Regulation 23 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory modification(s) or re-enactment thereof for the time being in force) and subject to such other approvals, consents, permissions and sanctions of any authorities as may be necessary, consent of the Company be and is hereby accorded to the Board of Directors (hereinafter referred to as the “Board” which term shall include any Committee thereof constituted by the Board to exercise its powers, including the powers conferred by this Resolution) to enter into contracts, arrangements, transactions including material transactions



Mangal Steel Enterprises Ltd.

with its related parties, in any financial year on such terms and conditions as may be mutually agreed upon between the Company and its related parties

"RESOLVED FURTHER THAT pursuant to Regulation 23(8) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 any material related party transaction already entered by the Company with its related parties as on the date of this resolution be and is hereby approved and ratified."

"RESOLVED FURTHER THAT the Audit Committee/Board be and is hereby authorised to decide upon the nature of Related Party Transactions to be entered into with its Related Parties within the aforesaid limit and authorised to do and perform all such acts, deeds, matters and things as may be considered necessary, desirable or expedient for giving effect to this Resolution."

Registered Office:
248 G. T. Road (N), Salkia
Howrah – 711 106

By Order of the Board
For **Mangal Steel Enterprises Limited**

Place: Howrah
Date: 01/09/2022

SD/-
Sarita Shaw
Company Secretary



Notes:

1. Explanatory Statement pursuant to Section 102 of the Companies Act, 2013, setting out the material facts concerning each item of Special Business under item no. 4, 5, 6, 7, and 8 to be transacted at the 41st Annual General Meeting ('the meeting') is annexed hereto and forms part of the Notice.
2. In view of the ongoing COVID-19 pandemic, the Ministry of Corporate Affairs ("MCA"), vide its General Circular No. 14/2020 dated April 8, 2020, General Circular No. 17/2020 dated April 13, 2020, General Circular No. 20/2020 dated May 5, 2020, General Circular No. 22/2020 dated June 15, 2020, General Circular No. 33/2020 dated September 28, 2020, General Circular No. 39/2020 dated December 31, 2020, Circular No. 02/2021 dated January 13, 2021 and General Circular No. 02/2022 dated May 5, 2022 (collectively "MCA Circulars") and Securities and Exchange Board of India ("SEBI") vide its Circular No. SEBI/HO/CFD/CMD1/ CIR/P/2020/79 dated May 12, 2020, Circular No. SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021 and Circular No. SEBI/HO/CFD/CMD2/CIR/P/2022/62 on May 13, 2022 (collectively "SEBI Circulars"), have permitted companies to conduct AGM through VC or other audio visual means, subject to compliance of various conditions mentioned therein. In compliance with the aforesaid MCA and SEBI Circulars, applicable provisions of the Companies Act, 2013 and rules made thereunder, and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, ("Listing Regulations") Members may also attend and participate in the ensuing AGM through VC/OAVM as per the instruction.
3. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Instructions for members for attending the AGM through VC/OAVM. The facility of participation at the AGM through VC/OAVM will be made available to the members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.
4. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
5. **INSTRUCTIONS FOR SHAREHOLDERS ATTENDING THE AGM THROUGH VC/OAVM.**
 - a) Members whose email IDs are already registered with the Company and who are desirous to attend the AGM through VC/OAVM should apply at accounts@steelmangal.com requesting for participation in the AGM, by giving their name as registered in the records of the Company, Folio Number and the Registered email ID.



- b) Members who are desirous of attending the AGM through VC/OAVM and whose email IDs are not registered with the company, may get their email IDs registered with the company by sending an email to accounts@steelmangal.com with the following credentials:
- Name registered as per the records of the company
 - Folio Number /Client ID
 - Email ID to be registered for attending the Meeting
- c) In case of joint holding, the credentials of the first named holder shall be accepted.
- d) Members who are desirous of attending the AGM through VC/OAVM must send their request by September 21, 2022. Only upon successful registration with the company, the invitation to join the AGM will be sent to the Members on their registered email IDs latest by September 26, 2022. In the absence of your registration w.r.t. participation through VC/OAVM, it shall be presumed that you will be attending the Meeting physically and not through VC/OAVM.
- e) Registered Members as above may attend the AGM, by following the invitation link sent to their registered email ID. Members will be able to locate Meeting ID/ Password/ and JOIN MEETING tab. By Clicking on JOIN MEETING they will be redirected to Meeting Room via browser or by running Temporary Application. In order to join the Meeting, follow the step and provide the required details (mentioned above – Meeting Id/Password/Email Address) and Join the Meeting. Members are encouraged to join the Meeting through Laptops for better experience.
- f) In case of Android/Iphone connection, Participants will be required to download and Install the appropriate application as given in the mail to them. Application may be downloaded from Google Play Store/ App Store.
- g) Further Members will be required to allow Camera and use Internet audio settings as and when asked while setting up the meeting on Mobile App.
- h) Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- i) The helpline number for joining the Meeting through Electronic Mode will be provided in the Meeting Invitation which will be sent to the eligible applicants.
- 6. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ALSO ENTITLED TO APPOINT PROXY/PROXIES TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.**

Pursuant to Section 105 of the Companies Act, 2013 and rules made thereunder a person can act as a proxy on behalf of the member or members not exceeding 50 (Fifty) and holding in aggregate not more than 10% of the total share capital of the Company carrying voting rights. Also, a member holding more than 10% of the total share capital of the Company carrying voting rights, may appoint a single person as a proxy provided that such a person shall not act as a proxy for any other person



Mangal Steel Enterprises Ltd.

or member. If a proxy is appointed for more than 50 (fifty) members, he/she shall choose any 50 (fifty) members and confirm the same to the company before the commencement of specified period for inspection. In case, proxy fails to do so, the company shall consider only first 50 (fifty) proxies as valid. The instrument appointing the proxy shall be in writing and be signed by the appointer or his attorney duly authorized in writing or if the appointer is a body corporate, be under its seal or be signed by an officer or an attorney duly authorized by it and in order to be effective, should be deposited at the registered office of the Company, duly completed stamped and signed, not less than 48 (Forty Eight) hours before the commencement of the meeting. A proxy form is annexed to this Report.

Further, proxies submitted on behalf of authorized representative of the companies, Beneficiary trust etc. must be supported by appropriate resolution/authority, as applicable. Members who hold shares in dematerialized form are requested to bring their Photo Identity Card for easy identification of attendance at the meeting.

Every member entitled to vote at the meeting shall be entitled during the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, to inspect the proxies lodged, at any time during business hours between 11 a.m. to 6 p.m., provided that not less than 3 days notice in writing of the intention to inspect is given by the member to the Company.

7. Members/proxies are requested to bring the attendance slip sent herewith duly filled-in for attending the Meeting.
8. In case of joint holders attending the meeting, only such joint holder who is higher in the order of names will be entitled to vote.
9. Corporate members intending to send their authorized representatives to attend the Annual General Meeting, pursuant to Section 113 of Companies Act, 2013 are requested to send to the Company, a certified true copy of the Board Resolution together with respective specimen signature of those representative(s) authorized under said resolution to attend and vote on their behalf at the meeting.
10. Pursuant to the provisions of Section 91 of the Companies Act, 2013, the **Register of Members and Share Transfer Books of the Company will remain closed from Friday, 23rd September, 2022 to Thursday, 29th September, 2022 (both days inclusive).**
11. Member attending AGM through VC/OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
12. Members holding shares are requested to intimate any change in their email address to the Company.
13. Members are requested to quote the folio numbers or Demat Account and Depository Participant ID in all correspondence to the registrar and share transfer agents of the Company. The shares of the company are mandated by the Securities Exchange Board of India for trading in Dematerialization to eliminate the risk associated with Physical shares. Member may contact ABS Consultants Private Limited, Registrar and Share Transfer Agent of the Company for assistance in this regard.
14. Shareholders holding shares in Physical Form are requested to make transfer their shares in Demat Form.

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15. To prevent fraudulent transactions, members are advised to exercise due diligence and notify the Company/RTA of the company of any change or demise of any member as soon as possible.
16. Members who hold shares in multiple folios in identical names or joint holding in the same order of names are requested to write to the Company's Registrar and Share Transfer Agent, ABS Consultant Private Limited enclosing their share certificates to enable the Company/RTA of the Company to consolidate their holdings into single folio.
17. Pursuant to Section 88 of the Companies Act, 2013 the Register of Members is required to be maintained in form MGT -1. In this respect, members holding shares in physical form are requested to inform/update the following additional details to company, who have not yet so updated.
 - a. E-mail id (of the first holder)
 - b. PAN
 - c. Unique Identification Number (AADHAR NO.)
 - d. Father's/Mother's/Spouse's Name
 - e. Occupation
 - f. In case the member is a minor, Name of the Guardian and date of birth of the Member
 - g. CIN no. (In case the member is a body corporate).

18. DISPATCH OF ANNUAL REPORT THROUGH ELECTRONIC MODE AND REGISTRATION OF EMAIL IDS

In line with the MCA and SEBI Circulars, the notice of the 41ST AGM along with the Annual Report 2021-22 are being sent only by electronic mode to those Members whose e-mail addresses are registered with the Company/ Depositories. Members may please note that this Notice and Annual Report 2021-22 will also be available on the Company's website at <http://www.steelmangal.com/investor.htm>, websites of the Stock Exchanges, that is, CSE Limited and on the website of CDSL [https:// www.evotingindia.com](https://www.evotingindia.com), Company's Registrar & Transfer Agent, ABS Consultants Private Limited. The physical copies of the aforesaid documents will also be available at the Company's Registered/Corporate Office for inspection during normal business hours on working days. Even after registering for e-communication, members are entitled to receive such communication in physical form, upon making a request for the same, by post free of cost. For any communication, the shareholders may also send requests to the Company's investor email id: accounts@steelmangal.com.

Electronic copy of the Annual Report for the financial year 2021-22 and the Notice of the 41st Annual General Meeting of the Company inter alia indicating the process and manner of e-voting along with Attendance Slip and Proxy Form and route map is being sent to all the members whose email IDs are registered with the Company/Depository Participants(s) for communication purposes.

Members who have received the Notice of Annual General Meeting, Annual report and Attendance Slip in electronic mode are requested to print the Attendance Slip and submit a duly filled in Attendance Slip at the Registration Counter at the Annual General Meeting.

In keeping view with Ministry of Corporate Affairs "Green Initiatives" measures and applicable provisions of Companies Act, 2013 read with Rules there under, the Company requests members who have not registered their e-mail address so far, to register their e-mail address for receiving all communications including Annual Report, notices etc from the Company electronically.

19. The documents referred to in the accompanying notice are available for inspection by the members at the Registered Office of the Company on all working days (except Saturdays and Sundays), between 10:30 A.M. to 6:00 P.M. upto the conclusion of this Annual General Meeting.
20. Register of Directors and Key Managerial personnel and their shareholding maintained under Section 170 of the Companies Act, 2013 and The Register of Contracts and Arrangements in which Directors are interested under Section 189 of the Companies Act, 2013 shall be made available for inspection at the Annual General Meeting.
21. Members seeking further information on the Accounts or any other matter contained in the Notice are requested to write to the Company at least 7 (Seven) days before the meeting so as to enable the Company to make available relevant information at the meeting.
22. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in the securities market. Members holding shares are therefore requested to submit their PAN details to the Company.
23. In accordance with the proviso to Regulation 40(1) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, effective from April 1, 2019, and SEBI notification dated January 24, 2022, transfers of securities of the Company including transmission and transposition requests shall not be processed unless the securities are held in the dematerialized form with a depository. Accordingly, shareholders holding equity shares in physical form are urged to have their shares dematerialized so as to be able to freely transfer them and, eliminate all risks associated with physical holding participate in corporate actions.
24. Non-resident Indian shareholders are requested to inform about the following immediately to the Company or its Registrar and Share Transfer Agent or the concerned Depository Participant, as the case may be:
 - a) the change in the residential status on return to India for permanent settlement, and
 - b) the particulars of the NRE account with a bank in India, if not furnished earlier.
25. Members holding shares in single name and physical form are advised to make nomination in respect of their shareholding in the Company. The Nomination Form SH-13, prescribed by the Government can be obtained from the Registrar and Share Transfer Agent or the Secretarial Department of the Company at its registered office.
26. SEBI, vide its circulars dated November 3, 2021 and December 14, 2021, has mandated Members holding shares in physical form to submit PAN, KYC and Nomination details in specified forms. Members may access website of the Company's Registrar and Transfer Agents at <https://www.absconsultant.in/downloads.html> for Form ISR-1 to register PAN/email id/bank details/other KYC details, Form ISR-2 to update signature and Form ISR-3 for declaration to opt out. Members may make service requests by submitting a duly filled and signed Form ISR-4 as the same is also available in the website of RTA.
27. In case a holder of physical securities fails to furnish PAN, KYC details and Nomination by March 31, 2023, ABS Consultant Private Limited will be obligated to freeze such folios. The securities in the frozen folios shall be eligible to receive payments (including dividend) and lodge grievances only after furnishing the complete documents. If the securities continue to remain frozen as on December 31,

2025, the registrar/the Company shall refer such securities to the administering authority under the Benami Transactions (Prohibitions) Act, 1988, and/or the Prevention of Money Laundering Act, 2002.

28. Details as required Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirement) Regulations, 2015 in respect of the Directors seeking appointment/re-appointment at the Annual General Meeting, forms integral part of the notice. Requisite declarations/ consent have been received from the Directors for his/her appointment/re-appointment.
29. In compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, and amendments made thereto, and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide the e-voting facility to members to exercise their right to vote on the resolutions proposed to be passed at the Annual General Meeting as stated in the Notice by electronic means from a place other than venue of the meeting i.e. remote e-voting. The facility of casting the votes by the members using an electronic voting system from a place other than venue of Annual General Meeting (remote e-voting) will be provided by CDSL.
30. In case of any queries regarding the Annual Report, the Members may write to sarita@steelmangal.com to receive an email response.

31. **INSTRUCTION FOR SHAREHOLDERS FOR REMOTE E- VOTING ARE AS UNDER**

- a) **The e-voting facility will be made available during the following period:**

Commencement of remote e-voting: From 10:00 a.m. on Monday, 26th September, 2022
End of remote e-voting: up to 5:00 p.m. on Wednesday, 28th September, 2022.

At the end of remote e-voting period, the facility shall forthwith be blocked.

- b) **Members' holding shares either in physical or dematerialized mode as on the cut-off date (i.e. the record date) viz. Thursday, 22nd September, 2022 may exercise their vote electronically.**
- c) In case a person becomes a member of the Company after the dispatch of the Notice but on or before the **cut-off date for e-voting i.e. Thursday, 22nd September, 2022**, he/she may write to the Company requesting for user id and password.
- d) Facility of voting through Ballot Paper shall also be made available at the meeting and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting. Members who have cast their vote by remote e-voting shall not be allowed to vote again at the meeting. However, members may attend the meeting and participate in the discussions, if any.
- e) Members can opt for only one mode of voting, i.e. either by e-voting or voting at Annual General Meeting. In case members cast their vote through both the mode, e-voting shall prevail and vote cast at Annual General Meeting shall be invalid.
- f) The voting rights of the members shall be one vote per paid up equity share, registered in the name of the shareholders/beneficial owners as on the cut-off date (i.e. the record date) being **Thursday, 22nd day of September, 2022.**



- g) A person who is not a member as on cut-off date should treat this notice for the information purpose only.
- a. The Board of Directors has appointed **M/S P D Rao & Associates**, Practicing Company Secretary, (FRN I2015WB1277000), having its office at ROOM NO. 1B, 6th Floor, Saltee Plaza, 1 Mall Bazar, Nager Bazar, Kolkata – 700080, as the Scrutinizer to scrutinize the e-voting process and voting at the AGM in a fair and transparent manner.
- h) The scrutinizer shall after the conclusion of meeting count the votes cast at the meeting, thereafter unblock the votes casted by remote e-voting in the presence of at least 2 (Two) witnesses not in employment of the Company and within a period not exceeding 5 days from the conclusion of the meeting submit a consolidated report of e-voting and voting at AGM of the total votes cast in favour or against, to the Chairman of the meeting, or any person authorized by the Chairman to counter-sign the same. The Chairman of the meeting or the person authorized by the Chairman shall declare the results of the voting forthwith.
- i) The results of e-voting will be communicated to the Stock Exchange where equity shares of the Company are listed viz. The Calcutta Stock Exchange Limited.

32. **PROCESS OF REMOTE E-VOTING**

Shareholders should log on to the e-voting website www.evotingindia.com

- a) Click on "Shareholders" module.
- b) Enter your User ID for CDSL: 16 digits beneficiary ID.
- c) Shareholders holding shares in physical form should enter Folio Number registered with the Company.
- d) Next enter the Image Verification as displayed and click on "Login"
- e) Shareholders holding shares in dematerialised form and having used www.evotingindia.com earlier and having voted on an earlier e-voting of any company, may use their existing password.
- f) First time users may follow the steps given below:

	For Shareholders holding shares in Dematerialised Form or Physical Form
PAN	Enter your 10 digit alpha-numeric PAN issued by the Income Tax Department (Applicable for both physical & Demat Shareholders). Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letter of their name and the 8 digit of the sequence number indicated in the PAN field.
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (b).

Corporate Identification Number : L27109WB1981PLC033969

Regd. Office & Works : 248, G.T. Road (N), Solikie, Howrah - 711 106, India

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Works : 15/1, F Road, Belgachia, Howrah - 711 105

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- g) After entering these details appropriately, click on "SUBMIT" tab
- h) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat shareholders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- i) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- j) Click on the EVSN for the relevant <Company Name> on which you choose to vote.
- k) On the voting page, shareholders will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Shareholders can select the option YES or NO as desired. The option YES implies that they assent to a Resolution and option NO implies that they dissent from a Resolution.
- l) Shareholders should click on the "RESOLUTIONS FILE LINK" if they wish to view the entire Resolution details. After selecting the Resolution they have decided to vote on, they should click on "SUBMIT". A confirmation box will be displayed. If they wish to confirm their vote, click on "OK", else to change their vote, click on "CANCEL" and they can accordingly modify their vote. Once they "CONFIRM" their vote on a Resolution, they will not be allowed to modify their vote. They can also print details of the votes cast by clicking on "Click here to print" option on the Voting page.
- m) If a demat account shareholder has forgotten the login password then enter the User ID and the image verification code and click on "Forgot Password" and enter the details as prompted by the system.
- n) Note for Non – Individual Shareholders and Custodians
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as "Corporates" module.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
 - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
 - The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
 - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

Corporate Identification Number : L27109WB1981PLC033969

Regd. Office & Works : 248, G.T. Road (N), Solikie, Howrah - 711 106, India

Phone : (91-33) 2655-8331 (3 Lines), Fax : (91-33) 2655-0468, E-mail : msel@steelmangal.com, Website : www.steelmangal.com

Works : 15/1, F Road, Belgachia, Howrah - 711 105

Admn. Office : 1, Old Court House Corner, (4th Floor), Kolkata - 700 001, Phone : (91-33) 2230-5331



Mangal Steel Enterprises Ltd.

o) Shareholders can also cast their vote using CDSL's mobile app "m-Voting". The m-Voting app can be downloaded from the internet. Please follow the instructions as prompted by the mobile app while remote e-voting from your mobile.

33. All persons whose names are recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Company and/or Depositories as on the cut-off date namely 19th August 2022 are eligible to receive this notice of AGM.

In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com or contact at 022-23058738/022-23058542/43.

Registered Office:
248 G. T. Road (N), Salkia
Howrah – 711 106

By Order of the Board
For **Mangal Steel Enterprises Limited**

Place: Howrah
Date: 01/09/2022

SD/-
Sarita Shaw
Company Secretary



EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

The following statement sets out all material facts relating to all the Special Businesses mentioned in the accompanying Notice:

ITEM No. 4

The Board of Directors at its meeting held on 11th August, 2022, as per the recommendation of the Audit Committee and pursuant to Section 139 and other applicable provisions, if any of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules 2014 and other applicable provision if any recommended the appointment of M/S G.P Agarwal & Co, Chartered Accountants (Firm Registration No. 302082E) as Statutory Auditor of the Company to hold office for a period of five years from the conclusion of 41st Annual General Meeting till the conclusion of 46th Annual General Meeting of the company to be held in year 2027 at such remuneration plus applicable taxes and out of pocket expenses as may be determined and recommended by the Audit Committee in consultation with the auditors and duly approved by the Board of Directors of the company.

The Company has received consent letter and eligibility certificate from M/S G.P Agarwal & Co. Chartered Accountants to act as a statutory auditor of the company along with a confirmation that their appointment if made would be within the limits prescribed under the companies Act, 2013.

None of the Directors, Key Managerial Personnel and their relatives are in any way, concerned of interested, financially or otherwise, in the aforesaid Ordinary Resolution.

The Board accordingly recommends the Ordinary resolution set out in ITEM NO. 4 of the accompanying Notice for approval of members.

ITEM No. 5

The Board of Directors of the company had appointed Mr. Anil Kishor Singhania (DIN: 00953677) as an Additional (Non – Executive & Non Independent) Director of the company with effect from 30th July, 2022, on recommendation of Nomination of Remuneration Committee and pursuant to the provision of section 161(1) of the Companies Act, 2013 read with the rules framed there under, to hold office upto the date of the 41st Annual General Meeting and is be eligible for appointment. The Company has received a Notice under Section 160(1) of the Act from a Member signifying his intention to propose Mr. Anil Kishor Singhania's appointment as a Director.

Considering the Knowledge and experience of Mr. Singhania, the Board of Directors in consonance with Nomination and Remuneration Committee recommends the appointment of Mr. Singhania as a Non-Executive Director of the Company and is now being placed before the Members at the General Meeting for the approval.

The Company has received from Mr. Singhania (i) consent in writing to act as director in form DIR-2 pursuant to Rule 8 of Companies (Appointment & Qualification of Directors) Rules, 2014 and (ii) Intimation in form DIR-8 in terms of Companies (Appointment & Qualification of Directors) Rules 2014, to the effect that he is not disqualified under sub-section (2) of Section 164 of the Companies Act, 2013.



Mangal Steel Enterprises Ltd.

Following are the details of Mr. Anil Kishor Singhania (DIN: 00953677) in accordance with the secretarial standard on General Meeting (SS-2) is as follows;

Sl. No.	Particulars	Details
1	Age	62 Years
2	Date of Birth	23/09/1960
3	Qualification	Commerce Graduate
4	Experience	30 years Knowledge in the Steel industry and export business.
5	Terms and conditions of Appointment	As per provisions of Companies Act, 2013
6	Remuneration sought to be paid	N.A
7	Remuneration last drawn	N.A
8	Date of first appointment on the board	30.07.2022
9	Details of Shareholding in the Company	1100 Equity Shares
10	Details of relationship with other directors, Managers and Key managerial Personal of the Company.	Brother of Mrs. Usha Garodia (WTD) as well as Maternal Uncle of Mr. Adarsh Garodia (MD & CEO)
11	Details of directorship in other Companies	Nil
12	Membership/Chairmanship of Committees of other Company's Board	Nil

The Board hereby recommends passing of the said resolution set out at item no. 5 by the members as a Special Resolution.

Except Mr. Anil Kishor Singhania to whom the resolution relates none of the other Directors, Key Managerial Personnel of the Company, or their relatives, is financially interested, or concerned in the aforesaid resolution.



ITEM NO. 6

Mr. Adarsh Garodia has played a pivotal role in developing a new channel in export of steel products. Under his stewardship, the Company has implemented robust processes and practices to support the future growth plans. It is in the benefit of the company to appoint Mr. Adarsh Garodia (DIN: 00912347) as Managing Director and CEO of the company for further term of 3 years on expiry of his present term.

The terms of appointment of Mr. Adarsh Garodia as "**Managing Director and CEO**" of the Company will expire on June 02, 2023. The Board of Directors (Board) of the Company at its meeting and based on the recommendation of the Nomination and Remuneration Committee, has approved the proposals of reappointment of Mr. Adarsh Garodia as the "**Managing Director & CEO**" of the Company for a period of three years with effect from June 03, 2023 upon the terms and conditions contained in the draft Agreements to be entered into by the Company with them subject to the approval of the Members in the 41st Annual General Meeting. . Further the office of directorship of Mr. Adarsh Garodia shall not be liable to retire by rotation. He is not entitled for sitting fee for attending the meetings of the Board or Committees thereof.

The said draft Agreements, inter-alia, contains the following material terms and conditions:

Period of Agreement: Three years with effect from June 3, 2023 to June, 2026.

Remuneration:

Basic Salary: Rs. **500,000/-** **per** month based on the recommendation/approval of the Nomination and Remuneration Committee.

Performance Linked Bonus and/or Special Allowance:

Upto 50% of the Basic salary_or such amount as may be considered appropriate from time to time based on the recommendation/approval of the Nomination and Remuneration Committee, for each financial year.

Commission:-

Remuneration by way of commission, in addition to the salary and perquisites and allowances payable, calculated with reference to the net profits of the company in a particular year, as may be determined by the Board of the Directors of the Company or its committee at the end of each financial year.

Allowances and Perquisites:

In addition to the Basic Salary, Performance Linked Bonus and/or Special Allowance and Commission as outlined above, the Managing Director & Chief Executive Officer shall be entitled to allowances, perquisites and benefits as under:

Medical Benefits:

Payment/reimbursement of medical expenses incurred for self and family whether in India or abroad.

Leave Travel Allowance/Assistance:

For self and family, once in a year, in accordance with the Rules of the Company.



Mangal Steel Enterprises Ltd.

Club Fees:

Payment/reimbursement of club fees for not more than two clubs in India, excluding admission and life membership fees.

Personal Accident Insurance Premium:

As per Rules of the Company.

Contribution to Provident Fund and Superannuation Fund:

As per the Rules framed under the Company's relevant schemes and applicable statutory provisions, if any, from time to time.

Contribution to National Pension Scheme (NPS):

Contribution to NPS subject to a maximum of 10% of the Basic Salary, if permissible, as per Rules of the Company.

Gratuity:

As per Rules of the Company as applicable from time to time.

Leave Encashment:

Leave with full pay and allowances with all benefits and amenities as per Rules of the Company. Accumulation as well as encashment of unavailed earned privilege leave will be permissible in accordance with the Rules of the Company.

Other Perquisites: The following shall not be included in the computation of perquisites:

(a) Provision of Company's car with driver for official use.

(b) Provision of free telephone(s), mobile(s) and/or other communication facilities or reimbursement of telephone, mobile and/or communication expenses at residence including payment of local calls and long-distance official calls.

The perquisites shall be evaluated as per actual cost or as per the Income-tax Rules, as applicable.

Explanation(s): Family mentioned above means the spouse and dependent children of the Managing Director & Chief Executive Officer.

Overall Remuneration:-

The Board of Directors based on the recommendation/approval of the Nomination and Remuneration Committee and/or any other Committee constituted by the Board for the purpose is entitled to revise the remuneration payable to the Managing Director & Chief Executive Officer from time to time, as it may, in its discretion deem fit, subject to limits, if any, prescribed in this regard under Section 197 and/or Schedule V or elsewhere under the Companies Act, 2013 read with rules framed there under as amended from time to time, in such manner as may be agreed to between the Board and the Managing Director & Chief Executive Officer, subject to such approvals, if so required.



Minimum Remuneration:-

Where in any financial year, the Company has no profits or its profits are inadequate, the Managing Director may be entitled to the minimum remuneration as may be specified in Section II of Part II of Schedule V of the Companies Act, 2013 subject to compliance thereof.

Other Terms:-

Shri Adarsh Garodia, in the capacity of The Managing Director & Chief Executive Officer, shall be considered as a Key Managerial Personnel pursuant to the provisions of Section 203 of the Companies Act, 2013 read with the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014.

In case Shri Adarsh Garodia is required to go or reside outside Kolkata in connection with the Company's work in his capacity as the Managing Director & Chief Executive Officer, the Company shall bear all travelling expenses including for lodging and boarding of Shri Adarsh Garodia and that of his spouse or he may be reimbursed all expenses actually and properly incurred by him (for himself and his spouse) in the course of legitimate business of the Company.

The Managing Director, subject to the superintendence, control and direction of the Board of Directors of the Company, shall conduct and manage the business and affairs of the Company, except in the matters which may be specifically required to be done by the Board either by the Companies Act, 2013 or by the Articles of Association of the Company.

The Managing Director shall also exercise and perform such powers and duties as the Board of Directors of the Company may from time to time determine and shall also do and perform all other acts and things which in the ordinary course of business may be considered necessary or proper in the interest of the Company.

Without prejudice to the generality of the power vested in the Managing Director hereinabove he shall be entitled to exercise the following powers:—

- (i) To borrow moneys with or without security, for the purpose of business of the company.
- (ii) To invest funds of the company and make fixed deposit with the company's bankers.
- (iii) To appoint distributors for the sale of the products of the company subject to prior approval of the Board whenever necessary.
- (iv) To ensure that all taxes due to the Central and State Governments and Municipal authorities are paid promptly.
- (v) To engage persons in the employment of the company.

(vi) To increase the salary or remuneration of any employee of the company and to sanction annual increment.

(vii) To institute, prosecute, defend, oppose, appear or appeal to, compromise, refer to arbitration, abandon and execution, become non-suited in any legal proceedings including trademarks, trade names, trade property and passing off actions and revenue proceedings relating to customs or excise duties, tax on income, profits and capital and taxation generally or otherwise.

(viii) To do all the needful for the management of the company.

The Managing Director shall, unless prevented by ill health or disability, throughout the said term devote adequate time, attention and abilities to the business of the company.

The Managing Director shall not be paid any sitting fee for attending the meeting of the Board of Directors or committee thereof from the date of appointment.

The Managing Director shall not disclose the secrets of the Company to any outsider.

7. The agreement may be terminated by either party by giving to the other party six months' notice of such termination.

The above may be treated as a written memorandum setting out the terms & conditions of appointment of Mr. Adarsh Garodia under Section 190 of the Act.

Following are the details of Mr. Adarsh Garodia (DIN: 00912347) in accordance with para 1.2.5 of the secretarial standard on General Meeting (SS-2) is as follows;

Sl. No.	Particulars	Details
1	Age	43 Years
2	Date of Birth	02/09/1979
3	Experience	18 years of Experience in the Steel industry, export business and worked as a Chief of Operation of the company before appointment on the Board.
4	Terms and conditions of Appointment	As per provisions of Companies Act, 2013
5	Remuneration sought to be paid	Detailed mentioned in the above draft agreement of appointment of Shri Adarsh Garodia
6	Remuneration last drawn	5,00,000 Per month plus allowance and perquisites subject to limits prescribed in the agreement of appointment.



Mangal Steel Enterprises Ltd.

7	Date of first appointment on the board	22.05.2020
8	Details of Shareholding in the Company	49500 Equity Shares
9	Details of relationship with other directors, Managers and Key managerial Personal of the Company.	Son of Smt. Usha Garodia (WTD)
10	Details of directorship in other Companies	6
11	Membership/Chairmanship of Committees of other Company's Board	NIL

The Nomination & Remuneration Committee and the Board of Directors is of the opinion that Mr. Adarsh Garodia's vast knowledge and varied experience will be of great value to the Company and has recommended the Resolutions at Item No.6 of this Notice relating to his appointment as the MD & CEO of the Company for a period of three years w.e.f. 3rd June 2023 to 2nd June 2026 as a Special Resolution for your approval

In accordance with the provisions of Section 196, 197 and 203 and other applicable provisions of the Companies Act, 2013, approval of the Members sought at the ensuing Annual General Meeting for re-appointment of Mr. Adarsh Garodia as the **"Managing Director and Chief Executive Officer"** of the Company with effect from June 3, 2023 after the expiry of present term.

Except Mr. Adarsh Garodia, Managing Director & CEO of the Company, none of the other Directors and Key Managerial Personnel of the Company or their relatives are concerned or interested, financially or otherwise, in the resolution at Item No. 6 of the Notice.

ITEM No. 7

Mrs. Usha Garodia (DIN: 00838971) has served as the Director of the Company since 21/12/1988. A Resolution had been passed by the Members at their meeting held on 30.09.2021 approving the continuation of Mrs. Usha Garodia (DIN: 00838971) as the Whole Time Director of the Company for a period of 5 years commencing from 01.10.2021 to 30.09.2026 with remuneration as per Schedule V of the Companies Act 2013 through special resolution.

During the tenure of service of Whole-Time Director, the payment of salary, allowances, perquisites and all other payments is governed by the limits prescribed under Schedule V of the Companies Act, 2013. Pursuant to the recommendation of Nomination and Remuneration Committee and with the approval/Consent of board and its meeting, the approval of members be and is hereby accorded at the 41st Annual General Meeting for the continuation of payment of remuneration as per PART II of Schedule V of the Companies Act, 2013 for period of 3 (Three) years w.e.f October 01, 2022 to September 30, 2025.

There is no alternation or modification of terms and conditions of Appointment including remuneration of Smt. Usha Garodia. The Agreement of appointment of Smt. Usha Garodia remains the same.

Following are the details of Mr. Adarsh Garodia (DIN: 00912347) in accordance with the secretarial standard on General Meeting (SS-2) is as follows;

Sl. No.	Particulars	Details
1	Age	71 Years
2	Date of Birth	15/03/1951
3	Qualification	Commerce Graduate
4	Experience	34 years of experience in the steel company
5	Terms and conditions of Appointment	As per provisions of Companies Act, 2013
6	Remuneration sought to be paid	As per agreement
7	Remuneration last drawn	6,00,000 per month
8	Date of first appointment on the board	21.12.1988
9	Details of Shareholding in the Company	46450 Equity Shares
10	Details of relationship with other directors, Managers and Key managerial Personal of the Company.	Mother of Mr. Adarsh Garodia (Managing Director of the company)
11	Details of directorship in other Companies	6
12	Membership/Chairmanship of Committees of other Company's Board	NIL

Except Mrs. Usha Garodia, Whole -time Director of the Company, none of the other Directors and Key Managerial Personnel of the Company or their relatives are concerned or interested, financially or otherwise, in the resolution at Item No. 7 of the Notice.

ITEM NO. 8

Pursuant to the provisions of Section 188 and all other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Meetings of Board and its Powers) Rules, 2014 and amendments made thereto, from time to time, the Board can enter into specified Related Party Transactions in excess of the limits prescribed under the said rules, only with the Consent of the Members.

Further, pursuant to Regulation 23 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2016, the Company can enter into material related party transactions i.e. the transaction(s) to be entered into individually or taken together with previous transactions during a financial year, exceeding ten percent of the annual consolidated turnover of the Company as per the last audited financial statements of the Company, only with the consent of the Members by means of an Ordinary Resolution.

The Company proposes to enter into transactions with its related parties, from time to time, subject to the approval of the Audit Committee and the Board, wherever required, on such terms and conditions as may be mutually agreed upon between the Company and its related parties within an annual limit and such transactions may qualify as material transactions.



Mangal Steel Enterprises Ltd.

The Company enters /proposes to enter into related party transactions with the Bodies Corporate as per the table above, on an arm's length basis and in ordinary course of business with the intention to further the Company's interest. Section 188 of the Companies Act, 2013 is not applicable to transactions entered into by the Company in its ordinary course of business and on an arm's length basis. However as a matter of abundant precaution, the Board considers it suitable to take the consent of the members for the aforesaid related party transactions within the estimated limits.

The Board recommends the resolution at Item No.7 for approval of the members.

Directors and Key Managerial Personnel of the Company or their relatives are concerned or interested financially or otherwise, to the extent of their shareholding in the resolution set out at item No. 8.

Registered Office:
248 G. T. Road (N), Salkia
Howrah – 711 106

By Order of the Board
For **Mangal Steel Enterprises Limited**

Place: Howrah
Date: 01/09/2022

SD/-
Sarita Shaw
Company Secretary



Mangal Steel Enterprises Ltd.

Route Map to the AGM Venue

📍 248, G. T. Road (N) Salkia, Howrah-711106



248, Grand Trunk Rd

Mali Panchghara, Howrah, West Bengal 711106

Corporate Identification Number : L27109WB1981PLC033969

Regd. Office & Works : 248, G.T. Road (N), Salkia, Howrah - 711 106, India

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